Credentials

Overview

Each part number consists of a base number, to indicate the type of Credential, and a number or letter to indicate each Credential option. Each Credential has a standard part number which includes default options, as indicated on the attached Credential guides. When an order is placed for a credential, the base number and all options must be specified. If you require any options that are different from the default options, you must also indicate those options at the time the order is placed. All part numbers must be complete to be accepted by HID's order entry system.

All credential orders must have the following information:
- **Base Model Number** - Indicates type of credential

- **Frequency** - Indicates high (400 kHz), low (125 kHz), or (13.56 MHz) frequency. Low frequency (125 kHz) is standard for all HID Proximity access credentials. 400 kHz is an optional frequency offered for use with the older generation Destron/IDI products and ProxCard® II proximity credentials. 13.56 MHz is the contactless frequency associated with iCLASS® and MIFARE®.

- **Programming** - Indicates whether the credential is programmed at the factory by HID or programmed by you with an HID field programmer. If the credential is ordered non-programmed, an HID field programmer must be used for programming. (Contact an HID sales representative for field programmer eligibility.)

   Note: For the iCLASS Prox embeddable card, see the Logical Access How to Order Guide.

- **Front Packaging** - Indicates standard or custom artwork and type of finish.

- **Back Packaging** - Indicates standard or custom artwork and type of finish.

- **125 kHz Credential Numbering** - Internal 125 kHz programmed number and visible external credential number.

- **Slot Punch**

All orders for custom artwork credentials must have the following information:
- **Custom Artwork Number** (Call your Customer Service Representative if number is not available.)

In addition, all credential orders must have the following programming information:
- **Bit and Format(s) Numbers**

- **Facility Code(s)**

- **Internal and External Start Numbers**

- **Any Special Instructions**

1336 / 1536 - DuoProx® II Card Ordering Form

Ensure each required option has been checked with the appropriate choice to fulfill a completed order form.

Base Model	☐ *1336 Standard PVC*	☐ *1536 Composite 40% Polyester / PVC* *

Programming (Check One)
☐ **L** - Programmed, Low Frequency (125 kHz). Specify Programming Information.
☐ **N** - Non-Programmed, Low Frequency (125 kHz). Programming Information Not Required.

Front Packaging (Check One)
☐ **G** - Plain White PVC w/ Gloss Finish
☐ **C** - Custom Artwork w/ Gloss Finish – Specify Custom Artwork Number[1]
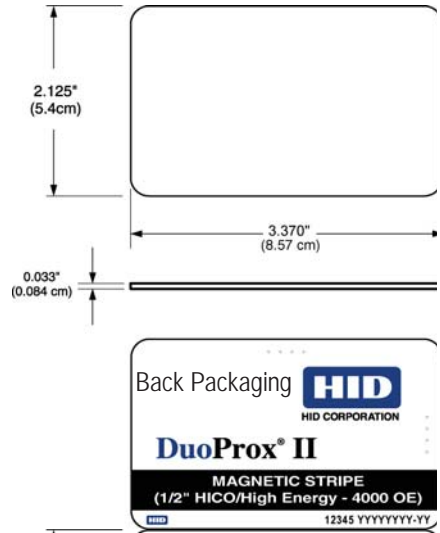
Back Packaging (Check One)
☐ **G** - Plain White PVC w/ Gloss Finish[2]
☐ **S** - Standard DuoProx II Artwork Gloss Finish[2]
☐ **C** - Custom Artwork w/ Gloss Finish – Specify Custom Artwork Number[1, 2]

Card Numbering[3] (Check One)
☐ **M** - Sequential Matching Internal/External (Inkjetted)
☐ **N** - No External Card Numbering
☐ **S** - Sequential Internal/Sequential Non-Matching External (Inkjetted)
☐ **R** - Random Internal/Non-Matching Sequential External (Inkjetted)
☐ **A** - Sequential Matching Internal/External (Engraved)[5]
☐ **B** - Sequential Internal/Sequential Non-Matching External (Engraved)[5]
☐ **C** - Random Internal/Non-Matching Sequential External (Engraved)[5]

Slot Punch[4] (Check One)
☐ **N** - No Slot Punch (*Printed location of vertical and horizontal slot punch will remain*)
☐ **V** - Vertical Slot Punch (*Printed location of horizontal slot punch will remain*)
☐ **H** - Horizontal Slot Punch (*Printed location of vertical slot punch will remain*)

For the DuoProxII embeddable card, see the [Logical Access How to Order Guide](#).

2.125"
(5.4cm)

3.370"
(8.57 cm)

0.033"
(0.084 cm)

Back Packaging **HID**
HID CORPORATION

DuoProx® II

MAGNETIC STRIPE
(1/2" HICO/High Energy - 4000 OE)

HID 12345 YYYYYYYY-YY

12345 = Card ID Number
YYYYYYYY-YY = Sales Order Number

Option - Custom Artwork[1]
☐ _____ (*Specify Artwork Number – Refer to the Custom Artwork Forms for new Artwork*)

Enter your final card options from check boxes above. Example: 1336LGGMN

Final Part Number						**-**	(*Options #*)

125 kHz Card Programming Information

Bit Numbers _____ (*example: 26 bit*)   **Format Number** _____ (*example: H10301*)

Facility Code _____

(Custom Formats) Site Code _____   **City Code** _____   **OEM Code** _____

Internal Card No. Start _____   **Stop** _____

External Card No. Start _____   **Stop** _____

Special Instructions: _____

[1] For new artwork files, contact Customer Service for custom artwork number, lead-times, and cost.
[2] Cards ordered with plain white front and back packaging, with no HID artwork or with custom artwork, will still have a small "HID logo" "**HID**" and reference number printed in the lower left-hand corner and a slot punch target printed on the back of the card.
[3] The external card number is placed in the bottom right-hand corner on the back of the card.
[4] Cards are provided with an optional slot punch at no additional charge. Some video imaging printers cannot accommodate pre-slot punched cards. Consult with the printer manufacturer prior to ordering.
[5] For Laser Engraved external numbers, consult factory for lead times and cost.
[6] Programmed as a sequential 12 digit number.
* The composite construction is recommended for all cards that will have an over-laminate applied.